

Council Briefing Minutes

Date: Thursday 04 April 2019

Time: Meeting started at 9.40 am
Meeting concluded at 1.21 pm

Venue: Mangawhai Club – 219 Molesworth Drive, Mangawhai

	Briefing Report
1	Warkworth to Wellsford Project Lodgement of Designation and Consents
2	Solid Waste Activity Review
3	Policy on the Appointment of Internal and Independent Hearings Commissioners
4	PC 4 Update Report
5	District Plan Progress

Present

Mayor Jason Smith, Deputy Mayor Peter Wethey, Councillor Anna Curnow, Councillor Victoria del la Varis-Woodcock, Councillor Libby Jones, Councillor Karen Joyce-Paki, Councillor Andrew Wade

Name	Designation	Item(s)
Louise Miller	Chief Executive	All
Curt Martin	Chief Operating Officer and General Manager Infrastructure	All
Fran Mikulicic	General Manager Regulatory, Planning and Policy	All
Jason Marris	General Manager Governance, Strategy and Democracy	All
Paul Cresswell	Financial and Corporate Planning Manager	All
Donnick Mugutso	Waters and Waste Manager	2
Donna Powell	Solid Waste Officer	2
Kathie Fletcher	Policy Manager	All
Paul Waanders	District Planner	All
Mark Schreurs	Policy Analyst	3
Virginia Smith	Policy Analyst	All
Minoo Esfehiani	Policy Analyst	All
Tanya Wilson	Governance Advisor	All
Lisa Hong	Governance Advisor	All (Minute-taker)

Apology

Councillor Julie Geange, Councillor Jonathan Larsen

1 Warkworth to Wellsford Project Lodgement of Designation and Consents

Kelli Sullivan (Communications & Stakeholder Manager) from NZ Transport Agency gave a presentationⁱ, tabled 'Warkworth to Wellsford: The Indicative Alignment Fact Sheet (2018)'ⁱⁱ and 'Dome Valley safety improvements information sheet one (February 2019)'ⁱⁱⁱ and answered questions from elected members.

Council discussed:

- Long-term planning
- Population trends
- Economic development
- Regional through-traffic
- Heavy industrial traffic and freight route
- Rail connections

- Service centres
- Zoning.

2 Solid Waste Activity Review

Donnick Mugutso and Donna Powell gave a presentation^{iv} and answered questions from elected members.

Council discussed:

- People's Panel survey responses
- Wheelie bin trial by external providers
- Hakaru leachate
- Contract review process
- Past consultant reports
- Future-facing strategies.

The meeting adjourned for morning tea at 10.29 am.

The meeting recommenced at 10.44 am.

3 Policy on the Appointment of Internal and Independent Hearings

Commissioners

Fran Mikulicic gave a presentation^v, and Fran Mikulicic, Kathie Fletcher and Mark Schreurs answered questions from elected members.

Council discussed:

- Role of the Planning and Regulatory Working Group
- Conflict of interest
- Local expertise
- Requisite skillset of commissioners
- Commissioner fees and possible exclusion clause for experts
- How disputes on appointments will be managed
- Elected member training
- Risk of selection bias.

Council provided direction for staff to:

- Consult the Planning and Regulatory Working Group before the new draft policy is brought to Council for a decision.

4 PC 4 Update Report

Fran Mikulicic and Kathie Fletcher gave a presentation^{vi} and answered questions from elected members.

Council discussed:

- Tiered fees
- Financial strategy
- Staff delegation.

Staff outlined the next steps:

- Staff will field test the new 'Subdivision – Fire Fighting Water Supply Considerations' form, and invited elected members to give their feedback.

Climate Change Declaration

This item^{vii} was added at the meeting.

Council provided direction for staff to:

- Report back to Council for a decision.

The meeting adjourned for lunch at noon.

The meeting recommenced at 12.29 pm.

5 District Plan Progress

Fran Mikulicic, Kathie Fletcher and Paul Waanders gave a presentation^{viii} and answered questions from elected members.

Council discussed:

- Consultant requirements and costs
- Outstanding reports from consultants, and their effect on the project timeline
- Community first approach
- Stakeholder communication (e.g. mana whenua, DOC, landowners)
- Site-by-site analysis of culturally significant sites
- Three waters review
- Climate change.

Council directed staff to:

- Report on the district plan project plan, including a financial report, and that this report be public excluded if financials are commercially sensitive.

The meeting concluded at 1.21 pm.

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- ⁱ Warkworth to Wellsford update presentation (NZTA, April 2019)
 - ⁱⁱ Warkworth to Wellsford: The Indicative Alignment Fact Sheet (NZTA, 2018)
 - ⁱⁱⁱ Dome Valley safety improvements information sheet one (NZTA, February 2019)
 - ^{iv} Review of Solid Waste Activity presentation
 - ^v Internal Independent Commissioners Draft Policy presentation
 - ^{vi} PC 4 update presentation
 - ^{vii} Climate Change Declaration (LGNZ, 2017)
 - ^{viii} District Plan presentation